

OFFICE OF THE UNIVERSITY REGISTRAR

Closed Sections Form
(Use one form for each department)

Student ID:

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Term:

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DROPS

Course No.		Current Section	
Alpha	Numeric	Lec	Lab

ADDS

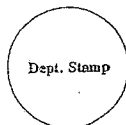
Course No.		New Section	
Alpha	Numeric	Lec	Lab

(Please cross the unused portion)

Instructions:

- While requesting approval for a course section, make sure that it is not in conflict with the existing course section in which you are already enrolled.
- Do not submit the form to the Special Approval counter if there is any conflict. In case the form is submitted, no action will be taken.
- If the existing course sections are causing conflict with the course sections for which you need special approval, then first make necessary changes.
- Submit this form at the appropriate counter.

Student's Signature



Chairman's Signature