

Procedure for Dropping/Adding Closed Sections

- 1) Download the **Closed Sections Form** by [Clicking here](#).
- 2) Fill the form and send it by email to undergraduate@kfupm.edu.sa.
- 3) A reply email will be sent to you indicating whether your request for section change is approved or not.
- 4) For emails sent before 12:00, in case of approval, signed forms can be collected from Mr. Nader (The EE Secretary) at 13:30.
- 5) For emails sent after 12:00, in case of approval, signed forms can be collected from Mr. Nader (The EE Secretary) at 15:30.
- 6) For any other inquiries, please contact Dr. Al-Duwaish (room 59-2085).