

# Process Safety<sup>2009</sup> in Oil, Gas & Petrochemicals<sup>2009</sup>

Book before  
27th August 2009  
and save up to  
**US\$1700!** off  
the standard  
price

Optimizing Process Safety to prevent spills, plant shutdown, loss of income and production

**International Summit:** 16th -17th November 2009  
**Interactive Workshops:** 15th & 18th November 2009  
Hilton Abu Dhabi, UAE

## Welcome words from endorsing organization:



**Abdulmohsen Almajnouni**  
Chairman  
**Saudi Arabia Section of American Institute  
of Chemical Engineers (SAS-AIChE)**

*The importance of Process Safety in oil, gas, refining and petrochemical plants is no secret to anyone. Hundreds of thousands of people work in these industries, as it is a vital component of the national economy. For this reason, a worker's safety and health becomes even more important.*

*We have to create a safety culture in light of the major disasters that have occurred in the past which caused large scale fatality and damages. Such culture creation can be attained by close interaction, being open and candid and taking full advantage of this conference.*

## The world-class speaker panel includes:

**Colin Dyer**, Asset Integrity & Process Safety Manager,  
**Shell EPM**

**Steve Arendt**, Vice President Process Industries,  
**ABS Consulting**

**Waddah Ghanem**, Group EHSQ Compliance Manager,  
**ENOC**

**Graeme Ellis**, Principal Consultant, **ABB Engineering**

**Jaber Bander Al-Muaibid**, Senior Process Engineer,  
**Saudi Aramco**

**Abdullah Said Nasser Al-Mahruqi**, Facilities and  
Business Support Manager, **PDO**

**Bill Sims Jr.**, President, **Bill Sims Company**

**Hany Abdel Aziz**, HSE Expert General Manager,  
**Rashid Petroleum Company**

**Dietrich Roeben**, Head of Maintenance, **Qatar Shell**

**Dr. Omar Shams**, Manager General and Mechanical  
Maintenance, **Dubai Natural Gas Company**

**Zulfiqar Ali Khalid**, Engineering Manager, **GASCO**

**Hamid Reza Seyed Jafari**, Establishment & Implementation  
of Management Systems Head, **Shiraz Oil Refinery Iran**

**Ismail Mohamed Ahmed**, Behavior Based Safety  
Champion, **BAPCO**

**Paul Wood**, Production Engineering Manager Middle East  
and South Asia & Global Technical Consultant - Production  
Engineering, **Shell EPM**

Gold sponsor:



Associate sponsor:



Researched & developed by:



Endorsed by:



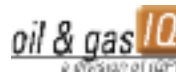
Supported by:



Official hotel partner:



Media partners:



Tel: +971 4 364 2975 Fax: +971 4 363 1938 Email: [enquiry@iqpc.ae](mailto:enquiry@iqpc.ae)  
[www.oilandgasprocesssafety.com](http://www.oilandgasprocesssafety.com)

# Essential Interactive Workshops

Sunday 15th November & Wednesday 18th November 2009

IQPC's workshops are unique opportunities to spend valuable time with industry experts. These interactive sessions are extended to ensure that you will get to the heart of the conference's most critical issues and uncover practical solutions you can apply in your own company.

## Pre-Conference Workshops

### Workshop A

Sunday 15th November 2009, 09:00 - 12:00

#### Ensuring PSM Success

This workshop will discuss the basics of PSM, introduce ways PSM implementation has failed and update you on the global status of PSM activities. Lessons learned from major facility accidents will be shared, including BP Texas City, Longford and Buncefield.

#### At this workshop you will:

- Learn how to use Risk Based Process Safety to improve PSM Effectiveness
- Get an overview of RBPS elements and best practices at refineries
- Discover how to improve PSM effectiveness, correct deficient PSM system elements and design new PSM elements
- Identify how to monitor PSM effectiveness – Lagging/leading indicators, audits and incidents

**Steve Arendt**, Vice President Process Industries, **ABS Consulting**  
**François Coblenz**, Senior Risk Consultant, **ABS Consulting**

### Workshop B

Sunday 15th November 2009, 13:00 - 16:00

#### Evaluating and nurturing culture

At this workshop you will get an overview of Process Safety and HSE Culture, including definitions, examples of culture/organizational accidents and frameworks for understanding culture.

#### At this workshop you will:

- Discover sources of Process Safety/HSE culture information, including surveys, interviews, work observations and selected leading indicators
- Learn about ways of evaluating Process Safety/HSE culture
- Understand lessons learned from Process Safety/HSE culture evaluations
- Determine how to improve an organization's Process Safety/HSE culture

**Steve Arendt**, Vice President Process Industries, **ABS Consulting**  
**François Coblenz**, Senior Risk Consultant, **ABS Consulting**

## Post-Conference Workshops

### Workshop C

Wednesday 18th November 2009, 09:00 - 12:00

#### Alarm Management - A key element of Process Safety Management?

Efficiently run alarm management systems can be beneficial to safety systems. This workshop will assess how critical it is to your Process Safety System, taking you through: defining alarm management, a background to process alarm management issues and the guidance to good alarm management.

#### At this workshop you will:

- Shape your relations through the effective implementation of leadership strategies
- Discover the possible contributions to Process Safety Management
- Explore what guidance there is in this area, specifically how to apply the EEMUA 191
- Evaluate the legislator's and/or stakeholder's perspective
- Link how good alarm management contributes to improved uptime/reliability

**Rob Turner**, Principal Consultant, **ABB Engineering Services**

### Workshop D

Wednesday 18th November 2009, 12:30 - 15:00

#### Implementing Behavior Based Safety Process Management - BAPCO's experience

At this interactive workshop you will have the opportunity to discuss your organisation's latest Process Safety Management challenges in an informal setting. You will share best-practices with industry peers, enabling you to leave with ready to implement solutions.

#### At this workshop you will:

- Understand the need for Behavior Based Safety (BBS) process
- Learn how to implement BBS – BAPCO's experience
- Explore the benefits of BBS

**Ismail Mohamed Ahmed**, Behavior Based Safety Champion,  
**Bahrain Petroleum Company**

### Workshop E

Wednesday 18th November 2009, 15:30 - 18:00

#### Discussing critical issues in Process Safety: A CCPS - Middle East model steering committee meeting

This interactive workshop will be modeling the typical CCPS member meeting enabling delegates to get an overview of what is happening in the field of Process Safety, discuss some topics in depth, and have input on work to be done in the future to the benefit of the industry.

#### At this workshop you will:

- Explore Center for Chemical Process Safety (CCPS) projects
- Discuss critical industry issues and approaches
- Uncover project ideas

Senior representative, **Center for Chemical Process Safety (CCPS)**



IQPC provides business executives around the world with tailored practical conferences, large scale events, topical seminars and in-house training programmes, keeping them up-to-date with industry trends, technological developments and the regulatory landscape. IQPC's large scale conferences are market leading "must attend" events for their respective industries.

IQPC produces more than 1,700 events annually around the world, and continues to grow. Founded in 1973, IQPC now has offices in major cities across six continents including: Berlin, Dubai, London, New York, Sao Paulo, Singapore, Stockholm, Sydney, and Toronto. IQPC leverages a global research base of best practices to produce an unrivalled portfolio of conferences. [www.iqpc.ae](http://www.iqpc.ae)

Tel: +971 4 364 2975 | Fax: +971 4 363 1938

08:00 Registration, refreshments and networking

**08:45 Chair's welcome and opening remarks**

**Colin Dyer**, Asset Integrity & Process Safety Manager, **Shell EPM Conference co-chair: Steve Arendt**, Vice President Process Industries, **ABS Consulting**

**Process Safety - An industry insight**

**09:00 Evaluating lessons learned from disaster - The ignorance of bliss**

- Reflecting on past disasters resulting from lack of contractor and client integration
- Highlighting the hazards causing the accidents – compartmentalized disciplines, lack of an integrated culture, and lack of spreading knowledge between those who know and those who need to know

**Introducing a novel approach to teaching Process Safety to establish a safety culture**

- Teaching management and safety to students by the development of a serial form of case study with the background of a large chemical company
  - Highlighting a wider application of case series, related to the real world of chemical plant operation, as a teaching instrument to change management and supervision attitudes from complacency, apathy, and other aspects of psychological denial
- Ron Ward**, Visiting Fellow, **University of New South Wales**

**09:45 Case study: GASCO's Process Safety Programs**

- Defining and discussing the elements of Process Safety
- Evaluating key initiatives including: design and engineering of facilities, hazard assessment, PCR (Plant Change Requests), operational envelopes, human factors, organizational aspects and process control

**Zulfiqar Ali Khalid**, Engineering Manager, **GASCO**

**10:20 Identifying major accident hazards and keeping hydrocarbons successfully contained by utilizing your operational knowledge**

- Exploring the most effective methods of hazard identification
- Providing an insight into implementing the hazard identification process at each stage of your Process Safety System
- Benefiting from successful examples of application in continual processes, providing you with the tools to implement the methods into your systems

**Graeme Ellis**, Principal Consultant, **ABB Engineering**

10:55 Morning break, networking and refreshments

**11:20 Achieving sustained HSE performance by a proactive approach - Field case**

- Describing the main contributors of HSE accidents
- Application of hazard identification and job safety plan to operation of Electric Submersible Pumps (ESPs)
- Removing problems before they happen – the preventive approach
- Using engineering solutions and new technology to support sustained HSE Performance
- Using Terms and Conditions to enhance HSE performance in Performance Oriented Contracts
- Crossing the interdisciplinary barriers at field and office to promote a high HSE Culture

**J. Samuel Armacanqui**, Head ESP Contracts, **Petroleum Development Oman (PDO)**

**11:55 Keynote presentation: Green beans and ice cream - The recipe for employee behavior change**

- Explore if Safety Rewards really work
- Using the proactive approach to create a higher awareness of safety and fewer or no injuries
- Discussing challenges and potential solutions of safety programs
- Comparing cash incentives v. recognition

**Bill Sims Jr.**, President, **Bill Sims Company**  
**Jack Jackson**, Behavior Change Consultant, **Bill Sims Company**

**12:30 Outlining keys to success in Process Safety Management (PSM)**

- Introducing the importance of an effective PSM program
  - Meeting key challenges in PSM, including safety culture, leadership support, risk exposure and software integration
  - Evaluating examples of PSM activities and best practices – keys to effective implementation during the asset life-cycle
- Henrique Paula**, Vice President Middle East & Asia Pacific, **ABS Consulting**

13:05 Lunch break and networking opportunity

**14:00 Case study: Excellence in Process Safety at the Shiraz Oil Refinery Iran**

- Introducing Shiraz Oil Refinery's hazard analysis procedures and policy
- Evaluation of compliance, non-conformity and control
- Discussing emergency response and operational control

**Hamid Reza Seyed Jafari**, Establishment & Implementation of Management Systems Head, **Shiraz Oil Refinery Iran**

**The elements of Process Safety**

**14:35 Setting the basics for effective Process Safety Management**

- Building safety into a process to ensure integrity throughout facility life-cycle
- Integrating the elements of Process Safety to manage facilities, technology, operations and personnel
- Setting objectives, goals and performance indicators to allocate accountability
- Optimizing Process Safety leadership

**Paul Wood**, Production Engineering Manager Middle East and South Asia & Global Technical Consultant  
Production Engineering, **Shell EP**

**15:10 Utilizing the process of Job Safety Analysis to prevent accidents resulting in injuries, property damage or production losses**

- Introducing the process, benefits and objectives of Job Safety Analysis
- Reviewing the criteria used for Job Selection in Job Safety Analysis
- Exploring the technique employed in conducting Job Safety Analysis and record keeping

**Jitu Patel**, International Safety Consultant, Member **ASSE International Professional Specialty Executive Board** & Senior Board Advisor **ASSE Arizona Chapter** & Senior HSE Consultant, **Dallah Human Skills Development KSA** & **Bill Sims Company, USA**

15:45 Afternoon break, networking and refreshments

**16:10 Discussing Human Reliability to establish a Process Safety Culture**

- Utilizing human factor design and safety instrumented systems to design processes to make human error less likely
- Learn how without a strong process safety culture, design and instrumentation measures may not be successful
- Discover that strong culture comes from the top, starting with a sense of vulnerability, requiring operational discipline and good communication

**Senior representative**, **Center for Chemical Process Safety (CCPS)**

**16:45 Ensuring emergency preparedness through emergency planning and response**

- Highlighting the importance of emergency preparedness and response
- Utilizing incident investigations and near-miss reporting
- Installing and maintaining fire fighting equipment effectively

**Bilal M Syed**, Head of Operational Safety & Safety Engineering, **Yemen LNG Company LTD**

**17:20 Panel discussion: Analyzing challenges in Process Safety Management to understand current market situation**

- Come prepared with your specific questions and challenges and have them answered by industry experts
- Outlining successful achievements in PSM
  - Evaluating the marketing gaps in PSM
  - Breakdown of enhancements in techniques and technology to address key challenges

Facilitated by: **Waddah Ghanem**, Group EHSQ Compliance Manager, **ENOC** and speakers of the day

18:00 Final comments from Chair and end of conference day one

# Summit Day Two

Tuesday 17th November 2009

# Process Safety<sup>2009</sup> in Oil, Gas & Petrochemicals

08:00 Registration, refreshments and networking

**08:45 Chair's welcome and opening remarks**

**Colin Dyer**, Asset Integrity & Process Safety Manager, **Shell EPM Conference co-chair: Steve Arendt**, Vice President Process Industries, **ABS Consulting**

**09:00 Evaluating condition-dependent runaway reactions to enhance process safety**

- Introducing the study of exothermic reactions involving hydrogen peroxide
- Discussing the case study results of the N-oxidation of alkylpyridines, including Isothermal calorimetry studies
- Highlighting Adiabatic calorimetry study of reactant and product thermal decomposition
- Understanding Global reaction kinetics and runaway scenarios

**Maria Papadaki**, Associate Professor of Environmental Chemistry, **University of Ioannina**

**09:35 Utilizing Process Hazard Review as a tool to develop an effective Emergency Management & Response Plan**

- Identifying hazardous events that have the potential for significant harm to people, environment and asset damage through PHR
- Introducing the case study of a major natural gas production/processing plant, demonstrating the Process Hazard Review implementation technique and the emergency preparedness philosophy, strategies and key elements
- Discover how to link between these procedures to cover any gap arising from the lack of precise determination of those scenarios that have a potential for major accidents

**Hany Abdel Aziz**, HSE Expert General Manager, **Rashid Petroleum Company**

**10:10 Presenting the Fugitive Emission Monitoring Program study at a Saudi Aramco Gas Plant**

- Introducing the successful survey study conducted on a sample of components, including monitoring components of flanges, valve packings, pump seals and others for fugitive emissions leaks and documenting the details of the sample in customized software
- Outlining areas included in the survey; the implementation of process research, flagging, tagging, documentation, monitoring, repair attempts and report generation leading
- Discussing major achievements of the program, including: the reduction of fugitive emissions, recovery of valuable product, improvement in ambient air quality and reduction in the formation of surface ozone
- Highlighting the importance of such a survey due to recent promulgated General Global Environmental Regulations

**Jaber Bander Al-Muaibid**, Senior Process Engineer, **Saudi Aramco**

10:45 Morning break, networking and refreshments

**11:10 Managing Asset Integrity and Reliability throughout the asset life-cycle to ensure Process Safety**

- Optimizing Asset Integrity during the project phase, stable operations and end of life-cycle management
- Monitoring and reviewing your organization's maintenance procedures
- Technical solutions to improve maintenance procedures
- Utilizing reliability engineering and preventive maintenance to extend the asset life-cycle

**Dietrich Roeben**, Head of Maintenance, **Qatar Shell**

**11:45 Effective communication for the contractors' grass root workforce in the oil and gas industry – key to improved HSE results**

- Highlighting that disconnection of communication was found to be a major contributor leading to failure in progressing HSE
- Introducing the exercise of finding effective ways to transform the culture of workforce and to advance HSE through pilot trails of techniques, methodology and processes to establish effective communication
- Evaluating the results of effective communications to educate the workforce, including increased compliance to regulations

**Abdullah Said Nasser Al-Mahruqi**, Facilities and Business Support Manager, **Petroleum Development Oman (PDO)**

12:20 Lunch break and networking opportunity

**13:30 Panel discussion: Effective maintenance of safety equipment to ensure reliability of equipment**

Come prepared with your specific questions and challenges and have them answered by industry experts

- Introducing a successful implementation of safety equipment maintenance
- Reviewing the challenges and successful solutions in maintaining emergency equipment
- Utilizing operating procedures for effective maintenance of equipment

Facilitated by: **Dr. Omar Shams**, Manager General and Mechanical Maintenance, **Dubai Natural Gas Company Ltd.** and speakers of the day

## Process Safety Management - Best practice

**14:10 Introducing a successful implementation of effective process integrity management - Asset Integrity matters**

- Evaluating the journey of Shell E&P to improve Technical Integrity Management
- Introducing a group Asset Integrity Process Safety Management Standard
- Highlighting the key role of leadership in AIM and Process Integrity Management

**Colin Dyer**, Asset Integrity & Process Safety Manager, **Shell EPM**

**14:45 Case study: Introducing PDO's Asset Integrity - Process Safety Management improvement program**

- Determining the Process Safety improvement opportunities in PDO using the Baker report and the CCPS definitions of Process Safety
- Developing and implementing a company wide project to implement those improvement opportunities
- Sustaining the gains

**Coen Fossen**, Functional Maintenance and Integrity Manager (UOM), **Petroleum Development Oman**

15:20 Afternoon break, networking and refreshments

**15:50 Comparative study between process based Safety Management systems and Integrated (EHS) Safety Management systems for the oil and gas industry - Introducing strengths and weaknesses**

- Evaluating the basic developmental history of Process Safety Management in the industry – Risk Management and Loss Prevention
- Discussing the elements and lacking elements of PSM
- Highlighting the importance of management of change
- Outlining elements of the Integrated EHSS Management system
- Comparative review between PSM and the Integrated EHSS Management system

**Waddah Ghanem**, Group EHSQ Compliance Manager, **ENOC**

**16:25 Process Safety Expert Q&A session**

During this interactive panel discussion, you will have the opportunity to seek solutions to your specific PSM issues from leading experts. This session is designed to assure that you leave the summit equipped with specific answers to your unique challenges.

Come prepared with your specific questions and challenges and have them answered by industry experts

Facilitated by: **Abdulmohsen Almajnouni**, Chairman, **Saudi Arabia Section of American Institute of Chemical Engineers (SAS-AIChE)**

Also including: **Majid Al-Arji**, Safety Engineer, **SASREF** and speakers of the day

17:15 Final comments from the Chair and end of conference day two

# Process Safety<sup>2009</sup> in Oil, Gas & Petrochemicals



## Welcome words from supporting organization:

A rigorous process safety management system is essential for the short-term and long-term success of any oil, gas, and petrochemical company. Engineers and managers at all levels should take time to improve their knowledge of process safety and to learn the lessons from past accidents.

Scott Berger, Director, **Center for Chemical Process Safety (CCPS)**



## 5 essential reasons to attend:

- Understand how your organization can optimize the different elements of Process Safety Management
- Learn how to effectively maintain safety equipment to ensure its reliability
- Discover how to establish a safety culture in your organization
- Your exclusive opportunity to discuss your organization's Process Safety challenges with the international expert panel during Process Safety Expert Q&A Session
- Share best-practices and network with industry peers in the field of Process Safety

## This is what past delegates have said about IQPC's HSE Events:

The diversity of speakers and topic was excellent and very useful information on HSE subjects delivered

ENOC

Leading with safety is a long-term investment for any business

ADCO

This conference provided an excellent opportunity to exchange strategic HSE initiatives in an open and relaxed environment

QATARGAS

## Gold sponsor:



ABS Consulting is a leading independent global provider of Risk Management Services that combines industry experts, risk modeling, practical engineering and technology based solutions. Through a comprehensive and integrated risk management approach, ABS Consulting is committed to assist its clients in managing their operational, security, and catastrophic risks to minimize business interruption of their operations.

With diverse capabilities, products and services, ABS Consulting is positioned for growth in these key market sectors: Process Industries, Marine, Offshore, Ports & Terminals; US Government; Utilities; Water and Wastewater; and Buildings & Facilities. ABS Consulting maintains a worldwide network of offices providing specialized engineering and risk management services in the Americas, Europe, Middle East and Asia Pacific.

## Associate sponsor:



ABB Engineering Services is an international technical consultancy providing support to offshore, refining, storage, distribution and gas processing operations to improve operational performance and to meet regulatory compliance. Our consultancy services include: alarm management; ATEX compliance auditing; criticality assessment; HAZOP and process hazard review (PHR); human factors; inspection services; KP3 auditing and improvement; maintenance and reliability; platform life assessment and extension; pressure relief; process safety management; Safety Integrity Level (SIL) assessment.

## Endorsed by:



On 22 June 1908, nineteen men working in what was then a new and emerging discipline (chemical engineering) met at the Engineers' Club in Philadelphia and founded the American Institute of Chemical Engineers (AIChE).

The Saudi Arabian Section of the AIChE is a self-governing unit and was founded in 1988. Since that time, the Section has been arranging activities and programs of interest to the membership.

## Supported by:



The Center for Chemical Process Safety (CCPS) was formed in 1985 by the American Institute of Chemical Engineers as the chemical engineering profession's response to the tragic 1984 accident in Bhopal, India. Nearly 25 years later, more than 125 member companies of CCPS work globally to advance the practice of process safety. CCPS members benefit by the in-depth learning obtained via participation in CCPS projects and by information gained by networking with the leaders in process safety, leading their companies to improved process safety results. We invite interested companies to enquire regarding membership by contacting Executive Director Scott Berger at [scotb@aiiche.org](mailto:scotb@aiiche.org), +1.646.495.1370 or by visiting the CCPS website at [www.ccpsonline.org](http://www.ccpsonline.org)

## Sponsorship & exhibition opportunities

Only at **Process Safety in Oil, Gas & Petrochemicals 2009** will the highest-level decision makers be attending in one place at one time. They will evaluate products and services and will be looking to short-list potential suppliers.

- Can you afford to miss out on this opportunity?
- Do you have a product or service that our senior decision-makers and influencers need?

We have a range of business development / marketing and sales solutions that will be tailored to specifically deliver on your business objectives. For more details, call +971 4 364 2975 or email [sponsorship@iqpc.ae](mailto:sponsorship@iqpc.ae)

Tel: +971 4 364 2975 | Fax: +971 4 363 1938 | Email: [enquiry@iqpc.ae](mailto:enquiry@iqpc.ae)

# Process Safety<sup>360</sup> in Oil, Gas & Petrochemicals

**International Summit**  
16th -17th November 2009  
**Interactive Workshops**  
15th & 18th November 2009  
Hilton Abu Dhabi, UAE

Event Code: 18056.001

## REGISTRATION

Please complete in BLOCK CAPITALS as information is used to produce delegate badges.  
Please photocopy for multiple bookings.

Please do not remove this label even if it is not addressed to you. Your Priority Registration Code is printed on the top of the label below. Please quote it when registering:

## PRIORITY BOOKING FORM

- Discounts cannot be combined.
- Discounts are not valid if payment is received after closing date.
- Payment prior to conference is mandatory for attendance.
- Discounts DO NOT apply to workshop(s)-only bookings.

**Book before 27th August 2009 and save up to US \$1700 off the standard price**

### CONFERENCE PRICES

Conference Package	Price before 27th August 2009	Price before 17th September 2009	Price after 17th September 2009
<input type="checkbox"/> Full Conference Package (Conference + 5 workshops)	<b>US \$ 4,094</b> (SAVE US \$1,700)	<b>US\$ 4,294</b> (SAVE US \$1,500)	<b>US\$ 4,594</b> (SAVE US \$1,200)
<input type="checkbox"/> Platinum Package (Conference + 4 workshops)	<b>US \$ 3,795</b> (SAVE US \$1,300)	<b>US\$ 3,995</b> (SAVE US \$1,100)	<b>US\$ 4,295</b> (SAVE US \$800)
<input type="checkbox"/> Gold Package (Conference + 3 workshops)	<b>US \$ 3,596</b> (SAVE US \$800)	<b>US\$ 3,796</b> (SAVE US \$600)	<b>US\$ 3,996</b> (SAVE US \$400)
<input type="checkbox"/> Silver Package (Conference + 2 workshops)	<b>US \$ 3,397</b> (SAVE US \$300)	<b>US\$ 3,597</b> (SAVE US \$100)	<b>US\$ 3,697</b>
<input type="checkbox"/> Bronze Package (Conference + 1 workshop)	<b>US \$ 2,798</b> (SAVE US \$200)	<b>US\$ 2,898</b> (SAVE US \$100)	<b>US\$ 2,998</b>
<input type="checkbox"/> Conference Only	<b>US \$ 2,099</b> (SAVE \$200)	<b>US\$ 2,199</b> (SAVE US \$100)	<b>US\$ 2,299</b>
Workshop(s)	<b>US\$ 699</b> each / Please indicate your choice of workshop(s)    A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/>		

## DELEGATE DETAILS

DELEGATE 1  Mr  Mrs  Ms  Dr  Other

First Name: ..... Surname: .....

Email: ..... Telephone: .....

Job Title: ..... Department: .....

Organisation: ..... Nature of business: .....

Address: .....

Postcode: ..... Country: .....

Telephone: ..... Fax: .....

Dept. Head: ..... Title: .....

Name of person completing form if different from delegate: .....

Signature: ..... Date: .....

I agree to IQPC's payment terms

If you have not received an acknowledgement before the conference, please call us to confirm your booking.

## PAYMENT METHOD

We also accept payment by the following methods:

By Credit Card

Please debit my credit card:  Visa  Mastercard  American Express

Card No:

Valid From:  Expiry Date:  Issue Number:

Card Holder's name: ..... Signature: .....

Card billing address: (if different from Co.address) .....

Country: ..... Postcode: .....

Cheque / Bank Draft: Made payable to IQPC FZ LLC

By Direct Transfer: Please quote AE 18056.001 with remittance advice

**IQPC Bank Details: Account name: INTL QUALITY & PROD CEN FZ LLC**

Account No.: 020 - 879714 - 100 Swift Code: BBME AEAD

HSBC Bank Middle East Limited, Bur Dubai Branch, P.O. Box: 66, Dubai, UAE.

All Bank charges to be borne by the payer. Please ensure that IQPC receives the full invoiced amount.

Please tick the appropriate box if you would like to pay by one of these methods and our customer services team will contact you directly to finalise the payment.

## PAYMENT TERMS

Payment is due upon receipt of invoice. Bookings received within 10 working days of the conference require a credit card number to confirm your place. Payment prior to the event is mandatory for attendance. All bookings gaining the early bird discount must be paid before the early bird date, otherwise the full rate will be applied and charged. In these instances, payment of the full amount will be required before entry to the event.

## 5 WAYS TO REGISTER

Online: [www.oilandgasprocesssafety.com](http://www.oilandgasprocesssafety.com)  
Fax: +971 4 363 1938  
Email: [enquiry@iqpc.ae](mailto:enquiry@iqpc.ae)  
Phone: +971 4 364 2975  
Post: IQPC Dubai FZ LLC  
PO Box 502397  
Dubai, UAE

## TEAM DISCOUNTS

Team discounts available on request. Call **+971 4 364 2975** for more information.

## VENUE & ACCOMMODATION

### Hilton Abu Dhabi

P.O.Box 877  
Abu Dhabi  
United Arab Emirates  
Tel: +971 (2) 681 1900  
Fax: +971 (2) 681 1696  
Email: [abudhabi@hilton.com](mailto:abudhabi@hilton.com)  
Online: [www.hilton.com](http://www.hilton.com)



### VENUE & ACCOMMODATION:

Hotel accommodation and travel costs are not included in the registration fee. Please contact Ajay Bhatia at SNTTA Travel & Tours LLC for travel and accommodation requests, quoting the name of the conference and dates of travel:

Email: [ajay.b@snttadubai.com](mailto:ajay.b@snttadubai.com)

Tel: +971 4 282 9000, Fax: +971 4 282 9988

[www.snttadubai.com](http://www.snttadubai.com)

### Room Reservation

Special / corporate rate for room accommodation is available in the hotel. You may contact the hotel directly as per the details above quoting IQPC Middle East or the name of the conference.

Please book early to avoid disappointment.

## CONFERENCE DOCUMENTATION

I cannot attend the event, please send me the Conference CD-ROM only at at US\$450.

Your order is risk free! If not satisfied simply return the product within 15 days for a full refund.

**PAYMENT POLICY:** Payment is due in full at the time of registration and includes lunches, refreshments and detailed conference materials.

Your registration will not be confirmed until payment is received and may be subject to cancellation.

If a booking is received 10 working days before the conference a credit card number will be required to confirm your place, likewise if full payment has not been received before the conference date.

**DISCOUNTS:** All 'Early Bird' Discounts require payment at time of registration and before the cut-off date in order to receive any discount.

Any other discounts offered by IQPC (including team discounts) must also require payment at the time of registration.

All discount offers cannot be combined with any other offer.

### CANCELLATION, POSTPONEMENT AND SUBSTITUTION POLICY:

- You may substitute delegates at any time by providing reasonable advance notice to IQPC.
- For any cancellations received in writing not less than six (6) days prior to the conference, you will receive a 90% credit to be used at another IQPC conference which must occur within one year from the date of issuance of such credit. An administration fee of 10% of the contract fee will be retained by IQPC for all permitted cancellations. No credit will be issued for any cancellations occurring within seven (7) days (inclusive) of the conference.
- In the event that IQPC cancels an event for any reason, you will receive a credit for 100% of the contract fee paid. You may use this credit for another IQPC event to be mutually agreed with IQPC, which must occur within one year from the date of cancellation.
- In the event that IQPC postpones an event for any reason and the delegate is unable or unwilling to attend in on the rescheduled date, you will receive a credit for 100% of the contract fee paid. You may use this credit for another IQPC event to be mutually agreed with IQPC, which must occur within one year from the date of postponement.
- Except as specified above, no credits will be issued for cancellations. There are no refunds given under any circumstances.
- IQPC is not responsible for any loss or damage as a result of a substitution, alteration or cancellation/postponement of an event. IQPC shall assume no liability whatsoever in the event this conference is cancelled, rescheduled or postponed due to a fortuitous event, Act of God, unforeseen occurrence or any other event that renders performance of this conference impracticable, illegal or impossible. For purposes of this clause, a fortuitous event shall include, but not be limited to: war, fire, labor strike, extreme weather or other emergency.

### PROGRAM CHANGES:

- Please note that while speakers and topics were confirmed at the time of publishing, circumstances beyond the control of the organizers may necessitate substitutions, alterations or cancellations of the speakers and/or topics. As such, IQPC reserves the right to alter or modify the advertised speakers and/or topics if necessary without any liability to you whatsoever. Any substitutions or alterations will be updated on our web page as soon as possible.

**YOUR DETAILS:** Please email our database manager at [enquiry@iqpc.ae](mailto:enquiry@iqpc.ae) and inform him/her of any incorrect details which will be amended accordingly.