

## Issuance of private driving license

### Customer

All KFUPM community who want to get new driving license.

### Supporting Documents

1. 2 passport size color photographs with white background.
2. Copy of Residence Permit (Iqama).
3. Copy of passport including the Saudi work visa page.
4. For Saudi nationals, attach a copy of Saudi national ID.
5. Original valid foreign driving license and its photocopy with Arabic translation from Building 21 - 3rd floor. (if applicable)

### Procedural Steps

1. The applicant must be of 18 years of age.
2. The photo attached on the Driving License Application form must be stamped by the local Traffic Police Dept., before doing the eye vision test.
3. After Step #2 above, go for eye vision test from the KFUPM Medical Center.
4. In case, the applicant has no driving license, he should join the Driving School to obtain the private Saudi Driving License.
5. Present all the documents in a file to Faculty and Personnel Services (Building 21- Room 613) for verification and submit the file to the Traffic Police Department located at Driving School Al-Khobar for registration.
6. Fee: 2 years SR80, 5 years SR200, 10 years SR400 payable through ATM or online systems of the local banks.

**Expected Time:** 3-7 days.